

Big Spring School District

Newville, Pennsylvania

Board Meeting Minutes

August 5, 2024



The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and section 504 coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

1. Opening Meeting: Call to Order/Pledge - President John Wardle

The Board of School Directors for the Big Spring School District met in the Big Spring Middle School Auditorium at 7:32 pm with nine (9) Board of School Directors present: John Wardle, President; Michael Hippensteel, Vice-President; Lisa Shade, Treasurer; Julie Boothe, Secretary; Seth Cornman, David Fisher, Kenneth Fisher, Frank Myers, and Robert Over.

Absent: No absences (Julie Boothe participated virtually)

Others in attendance: Nicholas Guarente, Superintendent; Nadine Sanders, Assistant Superintendent; Nicole Donato, Director of Curriculum & Instruction; Donna Minnich, Board Minutes; Rob Krepps, Director of Technology; and Darin Baughman, Technology Support.

President Wardle led all individuals present in the Pledge to the Flag.

2. Student/Staff Recognition and Board Reports – Nothing Offered

3. Reading of Correspondence – President Wardle stated Board members received two correspondences involving global citizenship and summarized those communications.

4. Recognition of Visitors – 126 visitors signed in for the meeting

5. Public Comment Period

Michael Deihl offered an opening prayer of support for the students, administration, teachers, and Board.

Matt Fenicle offered comments on transportation and made a request for reimbursement of transportation for his student enrolled in a private school.

John McCrea offered comments regarding the RFP for School Solicitor and suggested the Board look for someone in South Central Pennsylvania. He also encouraged the Board to provide public status reports on the pending lawsuits.

Declan Smith (student) offered comments of support for Coach Cohick.

Blake Gutshall (student) offered comments of concern for the treatment of Coach Cohick and words of support for him.

William Bechtold (student) offered comments of support for Coach Cohick and asked the Board to consider student feelings on the matter.

Kara Bechtold asked the Board to explain what happened with the hiring of the school police officer position and said it seems it was not handled in the correct way.

Chuch Burns offered comments of concern for students she recently interacted with and their inability to read fluently.

Lara Kauffman offered comments of concern for violations of the Sunshine Act and an attempt to change the profile of a graduate created from extensive community input.

Courtney Rickabaugh offered comments on the adjustment of the profile of a graduate and support for keeping global citizenship.

Meagan Brackbill offered comments on the profile of a graduate and support for keeping global citizenship on the profile.

Jami Mirandou offered comments of support for keeping global citizenship and asked why this change is being proposed.

Dakotah Miller offered comments of support for keeping global citizenship in the profile of a graduate and asked if changing it is a good use of everyone's time.

Connor Line offered comments of concern for the way in which the Board is conducting business and asked why the profile of a graduate is being changed when the community was so involved in its creation 7 years ago.

Lawrence Flynn offered comments on US citizenship and asked why we wouldn't want to promote US citizenship. He encouraged the Board to consider using US Citizen in the profile of a graduate rather than American citizen.

Theresa Myers offered comments on the profile of a graduate and said she would favor both American and global citizenship and believes we want responsible citizens and encouraged the Board to keep empathetic as a bullet point.

Michael Fratantuono offered comments of strong concern for changing the profile of a graduate which he says would narrow the student view of citizenship and said if we do not cultivate the broader mindset of global citizenship our students will be at a competitive disadvantage relative to others when they graduate and requested an explanation from the Board of the reasoning for the proposed change.

Adam Oldham offered comments of concern for changing the profile of a graduate which he said was developed with thousands of stakeholders. He said the Board voted unanimously a few weeks ago on the comprehensive plan with no mention of a change to the profile. He expressed concern for the message a change like this would send to our kids and how this was proposed.

Kate Elkins offered comments on Title IX regulations and said Big Spring is not an exempted school based on the Mom's for Liberty case and said any Board member pushing to change our policies would open us up to significant lawsuits and does not have our community in mind.

6. Approval of Minutes

Motion to approve the June 13, 2024 [DIG Committee](#) Minutes, the June 17, 2024 [Policy Committee](#) Minutes, the June 17, 2024 [Board Meeting](#) Minutes and the July 15, 2024 [Policy Committee](#) Minutes as presented?

Motion by Mr. Myers was seconded by Mr. Cornman
Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

7. Financial Reports

7.a. Payment of Bills

General Fund				
Procurement Card	\$	2,657.44	Pcard	
Checks/ACH/Wires	\$	6,383,596.39	Detail	Summary
Special Revenue	\$	649.55	Detail	Summary
Capital Projects Reserve Fund	\$	137,547.33	Detail	Summary
ESCO Fund	\$	164,835.00	Detail	Summary
Cafeteria Fund	\$	143,774.38	Detail	Summary
Student Activities	\$	7,773.14	Detail	Summary
Total	\$	6,840,833.23		

Motion by Mrs. Shade was seconded by Mr. Myers
Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

7.b. Treasurer's Fund Report

- [General Fund Report](#)
- [Special Revenue Report](#)
- [Capital Project Report](#)
- [ESCO Fund Report](#)
- [Cafeteria Fund Report](#)
- [Student Activities Fund Report](#)
- [Investment Report](#)
- [Earned Interest and Bank Fees YTD](#)
- [Student Activities Account Summary](#)

Treasurer's Fund Reports are noted.

7.c. YTD General Fund Report and YTD Taxes

The administration prepared the [YTD General Fund Report](#) and the [YTD Taxes for the Board](#). The General Fund report looks at our revenue and expenses for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

The Year-To-Date General Fund and Tax Reports are noted.

8. Old Business – Nothing Offered

9. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Action Items listed under #9 into one motion.

9.a. Recommended Approval of Resignations

Dr. Guarente, Superintendent, received the following staff resignations:

- DeAnna Antonicelli provided a letter of resignation from the position of Special Education Teacher at Newville Elementary School.
- Shannon Berry provided a letter of resignation from the position of High School Math Teacher.
- Kristen Boles provided a letter of resignation from the extra-duty position of Elementary SAP Coordinator.
- Erin Ford provided a letter of resignation from the position of Administrative Assistant for Student Services effective July 31, 2024.
- Abigail Leonard provided a letter of resignation from the position of Director of Student Services pending approval for her new employment.
- Sarah Roller provided a letter of resignation from the extra-duty position of Special Education Assistant Department Head effective immediately.
- Jason Shover provided a letter of resignation from the position of High School Principal effective July 12, 2024.
- Michael Statler provided a letter of resignation from the position of Business Manager.

Scott Penner, Director of Athletics and Student Activities, received the following extra-duty staff resignations:

- Shane Cohick provided a letter of resignation from the positions of Middle School Football Coach, Girls Wrestling Coach, and Middle School Track and Field Coach effective immediately.
- Jesse Deutsch provided a letter of resignation from the position of Assistant Middle School Cross Country Coach.
- Ryan Long provided a letter of resignation from the position of High School Co-Assistant Boys Soccer Coach and would like to continue as a Volunteer for the Soccer Program. Co-Coach Gregory Ellerman will change from Co-Assistant High School Boys Soccer Coach to Assistant High School Boys Soccer Coach for the 2024-2025 school year.
- Chelsea Nelson provided a letter of resignation from the position of Assistant High School Cross Country Coach and would like to continue as a Volunteer for the Cross Country Program.
- Jaclyn Pague provided a letter of resignation from the position of Assistant High School Field Hockey Coach.

The administration recommends the Board of School Directors approve the resignations as presented.

9.b. Recommended Approval of a School Counselor - Kirsty Herb

Education:

Penn State Capital College - Early Childhood Education - Bachelor's Degree

Shippensburg University - School Counseling - Master's Degree

Experience:

Washington County Public Schools - School Counselor

The administration recommends the Board of School Directors appoint **Kirsty Herb** to the position of School Counselor at Newville Elementary School replacing Taylor Miller/Kristen Boles who has transferred. The compensation for this position should be established at Master's Degree step 2, \$65,589.00 for the 2024-2025 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District. Employment is pending receipt of all required employment and certification documentation.

9.c. Recommended Approval of Leave Without Pay

Section 6.09 of the contract between the Big Spring Education Association and the Big Spring School District provides "The Board may grant leave without pay to an employee who requests prior approval for such leave." Superintendent Dr. Nicholas Guarente received a request for leave without pay from the following employee:

- Megan Frantz requesting leave without pay for September 12 and 13, 2024.

The administration recommends the Board of School Directors approve the leave without pay as requested.

9.d. Recommended Approval of the Fall Coaching Roster

A list of the fall coaching positions and recommended personnel prepared by Scott Penner, Director of Athletics and Student Activities, has been reviewed by Stacy Lehman, Human Resources Coordinator. The 2024-2025 salaries established for these positions are based on the current contract between the Big Spring Education Association and the Big Spring School District.

The administration recommends the Board of School Directors approve the fall coaching roster for 2024-2025 of extra-curricular personnel and establish the salaries for these positions based on the current contract between the Big Spring Education Association and the Big Spring School District.

9.e. Recommended Approval of Extra-Duty Staff

Based on the provisions of the Teacher Induction Program, each professional new to a school district or building is assigned a mentor. As per the provisions of the Collective Bargaining Agreement between the Big Spring School District and the Big Spring Education Association, individual mentors receive an Extra Duty Stipend. Dr. Nadine Sanders recommends the following mentor:

9.e. Recommended Approval of Extra-Duty Staff (continued)

<u>Inductee</u>	<u>Building/Position</u>	<u>2024-2025 Mentor</u>
Kirsty Herb	Newville Elementary School Counselor	Kristen Boles
Christa Rine	Newville Elem Grade 2 LTS for Amber Rhinehart	Leslie Locy

Scott Penner, Director of Athletics and Student Activities, recommends the following extra-duty staff:

- Aleia Baker to serve as High School Assistant Volleyball Coach.
- Madison Bishop to serve as Co-Assistant High School Girls Basketball Coach.
- Riley Brown to serve as High School FBLA Co-Advisor.
- Christa Daugherty to serve as High School FBLA Co-Advisor.
- Ava Duncan to serve as High School Assistant Cross Country Coach.
- Savannah George to serve as High School Assistant Cheer Coach.
- Jennifer Gutshall to serve as Co-Assistant High School Girls Basketball Coach.
- Justin LaManna to serve as the Strength and Conditioning Coach.
- Amanda LaVana to serve as Middle School Assistant Cross Country Coach.
- Katelyn Minnich to serve as a Volunteer Coach for the Field Hockey Program.
- Heath Myers to serve as Assistant High School Field Hockey Coach.
- Jamie Yaukey to serve as a Volunteer Coach for the Field Hockey Program.

Nicole Donato, Director of Curriculum and Instruction, recommends the following extra-duty staff:

- Ellie Piper to serve as a Professional Development/Wellness Committee Member replacing Jennifer Warner who resigned.
- Lauren Swigart to serve as an Elementary Summer School Instructor for 2024.

Based on Mr. Penner's recommendation, the Athletic Department will engage a high school student as an intern rather than hiring a part-time employee to help with after school game management and support.

- Jaden Best to serve as a 2024-2025 student intern at a rate of \$11.61 per hour not to exceed 20 hours per week based on the Classified Employee Agreement.

The administration recommends the Board of School Directors approve the extra duty staff as presented.

9.f. Recommended Approval of a Director of Safety and Security, School Police Officer

The administration recommends the Board of School Directors appoint Mr. Michael Sturm to serve as the Director of Safety and Security, School Police Officer. Mr. Sturm's compensation for this position should be established at \$61,000.00 for the 2024-2025 school year, per the Act 93 Agreement.

The administration recommends the Board of School Directors approve Mr. Sturm as the Director of Safety and Security, School Police Officer as presented.

9.g. Recommended Approval of a High School Principal

The administration recommends the Board of School Directors appoint Dr. Michael Carnes to serve as the High School Principal. Dr. Carnes' compensation for this position should be established at \$119,000.00 for the 2024-2025 school year, per the Act 93 Agreement.

The administration recommends the Board of School Directors approve Dr. Carnes as presented.

9.h. Recommended Approval of a Business Manager

The Board of School Directors will vote to appoint Mrs. Cristy Lentz as Business Manager. The five-year employment contract is anticipated to commence in September 2024 and conclude in September of 2029. The compensation for this position should be established at \$117,000.00 for the 2024-2025 school year.

Motion to approve a five-year employment contract for Mrs. Cristy Lentz to serve as Business Manager.

Mr. Over stated he would like to separate agenda item 9f and Mr. Cornman stated he was opposed.

Mr. Over made a motion to remove agenda item 9f which was seconded by Mr. K. Fisher

Voting Yes: Over and K Fisher

Voting No: Boothe, Cornman, D Fisher, Hippensteel, Myers, Shade, and Wardle

Motion Failed. 2-7

Motion by Mrs. Shade was seconded by Mr. Cornman to combine and approve all items in New Business Personnel Action Items 9 (a) through 9 (h) as outlined and recommended above.

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Shade, and Wardle

Voting No: Over

Motion Carried. 8-1

10. New Business - Actions Items

10.a. Recommended Approval of the ESCO Fund Payment

The following invoice is for payment within the ESCO Fund:

- McClure - ESCO Phase II - [Application #4](#) - 06/24/2024 - \$2,768,200.00

The administration recommends the Board of School Directors approve the invoice to be paid from the ESCO Fund.

Motion by Mrs. Shade was seconded by Mr. Myers

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.b. Recommended Approval of the Capital Project Fund Payments

The following invoices are for payment within the Capital Project Fund:

- Trane - Safety and Security Front Office Upgrades - [314632467](#) - 06/24/2024 - \$37,774.00
- Trane - Safety and Security Front Office Upgrades - [314701659](#) - 07/19/2024 - \$21,485.70
- Trane - Camera Project - [314701660](#) - 07/19/2024 - \$194.40 (Note: \$120,820 will be paid through PCCD Grants)
- Custom Cut Flooring - Oak Flat Front Office - [2114](#) - 06/22/2024 - \$25,000
- Daniel B Krieg - Seal Coating - [0313626](#) - 06/10/2024 - \$2,920.00
- Daniel B Krieg - Seal Coating - [0313627](#) - 06/11/2024 - \$7,935.00
- Custom Cut Flooring - HS Library Carpet - [2129](#) - 07/31/2024 - \$38,201.55
- McClure - ESCO Project - [Application #5](#) - 07/31/2024 - \$1,475,449.00

The administration recommends the Board of School Directors approve the invoice to be paid from the Capital Project Fund.

Motion by Mrs. Shade was seconded by Mr. Myers

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.c. Recommended Approval of Proposed Updated and New Curriculum

The following updated and new curriculum is being recommended by Mrs. Nicole Donato, Director of Curriculum and Instruction:

Elementary

- [Kindergarten ELA](#) (revised)
- [Kindergarten Writing](#) (revised)
- [Second Grade ELA](#) (revised)
- [Second Grade Writing](#) (revised)

Middle School

- [Grade 6 Social Studies](#) (revised)
- [Grade 7 Social Studies](#) (revised)
- [Grade 8 Social Studies](#) (revised)
- [Grade 6 Tech Ed Agriculture](#) (revised)
- [Grades 7 and 8 Agriculture](#) (revised)

10.c. Recommended Approval of Proposed Updated and New Curriculum (continued)

High School

- [Advanced FFA Leadership](#) (revised)
- [American Studies](#) (revised)
- [Basic FFA Leadership](#) (revised)
- [Biology](#) (revised)
- [Chemistry](#) (revised)
- [Civil Engineering](#) (revised)
- [Entrepreneurship](#) (new)
- [Environmental Science](#) (revised)
- [Equine Science](#) (revised)
- [Future STEM Leadership](#) (new)
- [Government](#) (revised)
- [Modern Band](#) (new)
- [Physics](#) (revised)
- [Principles of Marketing](#) (revised)
- [Sports Management](#) (revised)
- [Veterinary Science](#) (revised)
- [Wood Technology](#) (revised)
- [World Studies](#) (revised)

The administration recommends the Board of School Directors approve the proposed new and updated curriculum as presented.

Motion by Mr. Myers was seconded by Mr. Cornman

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.d. Recommended Approval of CPACTC Deeds and Revised Certificate Requesting Termination

In April, the Board of School Directors approved the Cumberland Perry Area Career and Technical Center (CPACTC) resolution, lease, sublease, and authority termination certificate. There is a revised Certificate Requesting Termination. The only change to the original version is that it added Notary acknowledgements to allow for recording of the Certificate with Deeds.

The administration recommends the Board of School Directors approve the revised Certificate Requesting Termination.

Motion by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.e. Recommended Approval of CPACTC Deeds

Upon the termination of the CPACTC Authority, the deeds allow for properties owned by the Authority to be transferred to the Member districts.

The administration recommends the Board of School Directors approve the 1 E Willow Terrace Drive Deed and the 110 Old Willow Mill Road Deed.

Motion by Mr. Myers was seconded by Mr. Cornman

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.f. Recommended Approval of Agreements

Dr. Nicholas Guarente, Superintendent, and Dr. Abigail Leonard, Director of Student Services, have reviewed the 2024 - 2025 [Agreement](#) with the Capital Area Intermediate Unit for School-Age Education Services.

Dr. Abigail Leonard, Director of Student Services, has reviewed the 2024 - 2025 [Agreement](#) with Diakon Youth Services which is a secondary contract for students placed in the Capital Area Intermediate Unit Center Point Day Treatment Program.

Dr. Abigail Leonard, Director of Student Services, has reviewed the 2024-2025 Services [Agreement](#) with Effective School Solutions, LLC to provide professional development and support services at Newville Elementary School.

Dr. Abigail Leonard, Director of Student Services, has reviewed the [Agreement](#) with Shippensburg University of PA which operates the Growing Edges Clinic to develop and implement a collaborative counseling service through the use of supervised interns.

Nicole Donato, Director of Curriculum and Instruction, has reviewed the [Contract](#) for Services with Lancaster-Lebanon Intermediate Unit 13 for STEELS Professional Learning during the 2024-2025 school year.

Dr. Nicholas Guarente, Superintendent, has reviewed the Workforce Development [Invoice](#) with the Carlisle Area Chamber Foundation for 2024-2025 to support the Big Spring School District and Carlisle Area School District with the engagement of students from grades 5-12 with area businesses for training development and career exploration opportunities.

Dr. Nadine Sanders, Assistant Superintendent, has reviewed the [Agreement](#) for Title I Nonpublic Programs and Services with the CAIU for 2024-2025, the CAIU Title I Consortium Information 2024-25 [Intent to Participate](#), and the 2024-2025 CAIU [Statement of Work](#) document outlining services provided by the Capital Area Intermediate Unit.

The administration recommends the Board of School Directors approve the agreements as presented.

Motion by Mrs. Shade was seconded by Mr. Myers

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.g. Recommended Approval of Building Utilization

- Nichole Garman on behalf of Big Spring Midget Football is requesting use of the stadium area and Mt. Rock field for midget football/cheer practice July 29 - November 8 with games September 15, October 6, October 20, and October 27, 2024. Because the utilization request includes Sundays, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization request as presented.

Motion by Mr. Cornman was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.h. Recommended Approval of Tuition Waivers

The current Collective Bargaining Agreement provides non-resident teachers and employees the opportunity to choose to send their children to the Big Spring School District free of tuition. Based on Article 10.08 Non-Resident Student Tuition, the administration recommends granting tuition waiver exemptions to the following students for the 2024-2025 school year:

Last Name	First Name	Gr	Building Assignment
Beck	Levi	9	Big Spring High School
Beck	Samuel	7	Big Spring Middle School
Best	Arabella	4	Mt. Rock Elementary School
Best	Christian	9	Big Spring High School
Best	Colton	7	Big Spring Middle School
Best	Jaden	12	Big Spring High School
Brackbill	Liam	2	Oak Flat Elementary School
Frankford	Amber	1	Mt. Rock Elementary School
Hall	Grant	12	Big Spring High School
Hockenberry	Samuel	6	Big Spring Middle School
Kelley	Cassidy	1	Oak Flat Elementary School
Kilian	Blaise	4	Newville Elementary School
Kilian	Clara	1	Newville Elementary School
Oldham	Karina	1	Mt. Rock Elementary School
Oldham	Lucas	4	Mt. Rock Elementary School
Robbins	Logan	K	Mt. Rock Elementary School
Ryan	Clara	10	Big Spring High School
Sallie	Aidan	12	Big Spring High School
Sallie	Landon	9	Big Spring High School
Sallie	Parker	4	Mt. Rock Elementary School

10.h. Recommended Approval of Tuition Waivers (continued)

Schenk	Olivia	K	Newville Elementary School
Schenk	Stella	5	Newville Elementary School
Last Name	First Name	Gr	Building Assignment
Sheller	Brandon	11	Big Spring High School
Stanton	Andrew	5	Mt. Rock Elementary School
Stanton	James	8	Big Spring Middle School
Stanton	Thomas	5	Mt. Rock Elementary School
Weller	Jay	3	Oak Flat Elementary School
Weller	Ryan	5	Oak Flat Elementary School
Wiser	Dawson	4	Newville Elementary School
Wiser	Tenley	2	Newville Elementary School

The administration recommends the Board of School Directors approve the 2024-2025 tuition waivers as presented.

Motion by Mr. Myers was seconded by Mr. D. Fisher

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.i. PTO Audit Letters for 2023-2024

The Big Spring School District received letters advising the 2023 - 2024 PTO financial reports were accepted with auditing standards for the following buildings:

- Middle School PTO - [letter](#) from Trina Manetta
- Mount Rock Elementary PTO - [letter](#) from Karen M. Heishman
- Oak Flat Elementary PTO - [letter](#) from Trina Manetta

The administration recommends the Board of School Directors accept the 2023-2024 PTO audit letters as presented.

Motion by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.j. Recommended Approval of Fundraisers

Mr. Charles Smith, High School Assistant Principal, recommends approval of the following 2024-2025 fundraisers to benefit the 2025 Post Grad Committee:

- Bingo at Penn Township
- Car and Vendor Show

- Holiday Craft Show
- Spring Craft Show
- Chicken BBQ
- R&K subs

10.j. Recommended Approval of Fundraisers (continued)

- Various raffles (i.e., Yeti)
- Senior/Yard Signs
- Spirit wear
- Buy out Donation/Options
- Restaurant Nights
- Whoopie Pie Sale (Maplewood Farms)
- Lottery Calendar Gift Card Fundraiser
- Marianna Subs and Pizza
- Cornhole Tournament
- Coupon Saver books
- Meat stick sales
- Gift cards Fundraiser
- Rada Cutlery

Mr. Scott Penner, Director of Athletics and Student Activities, recommends approval of the following 2024 - 2025 fundraisers:

- Spirit wear sale through Joe Piper to benefit the Girls Soccer Program.
- Cooler Raffle to be drawn in October to benefit the Girls Soccer Program.
- Cash Bingo at the Penn Township Fire House on October 20, 2024 to benefit the Girls Soccer Program.
- Apparel Fundraiser to benefit the High School Student Council.
- [Raise Right](#) Gift Card Sale to benefit the Big Spring Band Boosters.
- [Marianna's](#) Subs and Pizza Sale to benefit the Big Spring Band Boosters.
- [T-shirt sponsorship program](#) to benefit the Boys Soccer Program.

The administration recommends the Board of School Directors approve the fundraisers as presented.

Motion by Mr. Myers was seconded by Mr. Cornman

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.k. Recommended Approval of Deitch, Inc. Employee Roster for the 2024-2025 School Year

Mrs. Nicole Deutsch, Supervisor of Transportation, has received a Deitch, Inc. employee roster for the 2024-2025 school year.

The administration recommends the Board of School Directors acknowledge receipt of the 2024-2025 roster as presented.

Motion by Mr. D. Fisher was seconded by Mr. Myers

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

10.l. Recommended Approval of Chartwell Employees

Mrs. Michelle Morgan, Chartwells Director of Dining Services has submitted a [list of Chartwells employees](#) for the 2024-2025 school year.

The administration recommends the Board of School Directors acknowledge receipt of the 2024-2025 Chartwells employees.

Motion by Mrs. Shade was seconded by Mr. Myers

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.m. Recommended Approval of Student Handbooks for 2024-2025

[Elementary](#), [Middle](#), and [High School](#) Administration prepared updated Student Handbooks for the 2024-2025 school year and Athletic Director Scott Penner prepared [Athletic Department Guidelines](#) which have all been reviewed by Assistant Superintendent, Dr. Nadine Sanders and are presented for Board approval.

The administration recommends the Board of School Directors approve the updated student handbooks and athletic department guidelines as presented.

Motion by Mr. Myers was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.n. Recommended Approval of Student Activity and Travel

Mr. Scott Penner, Director of Athletics and Student Activities, recommends approval of the following student activity and travel:

- High School Student Council Kick-Off Meeting and New Student Welcome on Sunday, August 11, 2024 from 1:00 to 6:00 pm in the High School Commons. Because this event is on a Sunday, Board action is required.
- PA Student Council Leadership Convention (PASC) in Midland PA - October 31 - November 2, 2024. Big Spring serves as the Cumberland County representative on the PASC Region Board.

The administration recommends the Board of School Directors approve the student activity and travel as presented.

Motion by Mrs. Shade was seconded by Mr. Myers

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

10.o. Voting Delegate for the 2024 PSBA Delegate Assembly

The Pennsylvania School Boards Association requests the Board of School Directors for each PSBA member school district notify PSBA of the name of each school district's voting delegate for the Saturday, November 2, 2024 PSBA Delegate Assembly for 2024.

The Board of School Directors designates **Director Seth Cornman** to serve as Big Spring School District's Voting Delegate for the November 2, 2024 PSBA Delegate Assembly.

Motion to approve Mr. Cornman as delegate by Mrs. Shade was seconded by Mr. D. Fisher
Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

10.p. Recommended Approval of the District Health and Safety Plan

As per ESSER guidelines, each school district is required to review its [Health and Safety Plan](#) every six months. The District's Health and Safety Plan has been reviewed by Assistant Superintendent, Dr. Nadine Sanders with no recommended changes.

The administration recommends the Board of School Directors approve the District Health and Safety Plan as presented.

Motion by Mrs. Shade was seconded by Mr. Myers
Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle
Motion Carried unanimously. 9-0

11. New Business - Information Item

11.a. PowerSchool Agreement for Naviance 2024-2025

The Board approved the 2024-2025 Agreement with PowerSchool For Naviance at a cost of \$14,755.15 at the June 17, 2024 meeting. The cost was renegotiated to \$6,472.00 for the 2024-2025 school year.

11.b. 2024 - 2025 Board Meeting Dates

Board and Committee Meetings [Dates](#) approved for 2024 - 2025 were advertised by public notice in the July 17, 2024 edition of the Newville Valley Times Star.

11.c. Long-Term Substitutes through ESS the District's Substitute Agency

Dr. Nadine Sanders, Assistant Superintendent, recommends the following candidates to serve as long-term substitute teachers during the 2024-2025 school term:

- Christa Rine to serve as long-term substitute Teacher at Newville Elementary School from August 9, 2024 through December 2, 2024 during Amber Rhinehart's leave of absence.

- Andrea Kreamer to serve as long-term substitute Teacher at Mount Rock Elementary School from August 14, 2024 through October 25, 2024 during Shannon Arnold's leave of absence.

11.d. High School TSI Non-Title I School Plan

As required by the PA Department of Education and State Board Regulations, the Board of Education for the Big Spring School District must review and approve the Big Spring High School TSI Non-Title 1 School [Plan](#). The plan will be presented for approval at the August 19, 2024 meeting.

11.e. Proposed Updated Policy

The Policy Committee proposes the updated policy listed below:

- [Policy 009](#) School Board Policies (First Reading)

Administration proposes the updated policy listed below:

- [Policy 626.1](#) Travel Reimbursement - Federal Programs (First Reading)

After the policies have been reviewed by a first and second reading with opportunities for public comment, the updated policies will be presented to the Board of School Directors for approval at the September 9, 2024 Board meeting.

11.f. Modification of the Profile of a Graduate - Global Citizen

Members of the Board recommend the Global Citizen component of the District's Profile of a Graduate be adjusted as well as removal of all public displays of the Global Citizen reference presented throughout the District.

Adjustment of the Profile of a Graduate and related displays: The first characteristic of the profile of a graduate, currently known as Global Citizen/Empathetic Advocator and Global/Empathetic Citizen be adjusted to Responsible American Citizen with individual points adjusted accordingly to:

- Respect everyone's individual rights
- Recognize that all decisions and actions have an impact
- Understand the Constitutional rights and responsibilities of a citizen
- Are informed citizens with an awareness of issues and events that impact people
- Make sensible financial choices

This action includes the removal of all public displays of Global Citizen/Empathetic Advocator and Global/Empathetic Citizen and public display of the former wording.

11.g. Proposed Approval of Updated Curriculum

Updated curriculum recommended by Mrs. Nicole Donato, Director of Curriculum and Instruction, appears below for review which will be presented for Board approval at the August 19, 2024 Board Meeting:

- [First Grade ELA](#) (revised)
- [First Grade Writing](#) (revised)

- [Third Grade Writing](#) (revised)
- [Sixth Grade Physical Education I](#) (revised)
- [Sixth Grade Physical Education II](#) (revised)
- [Seventh and Eighth Grade Health B](#) course (revised)

11.h. New Story Tuition Agreement 2024-2025

New Story, LLC is a private licensed school within the Commonwealth of Pennsylvania that provides educational services to children with special education requirements. Dr. Abigail Leonard, Director of Student Services, has reviewed the individual student tuition agreement for a Big Spring student enrolled with New Story for the 2024-2025 school year.

11.i. Teachers Recommended for Tenure

Assistant Superintendent, Dr. Nadine Sanders, recommends the following temporary professional employees for tenure based upon completion of 3 full years of satisfactory service and ratings at Big Spring School District:

- DeAnna Antonicelli
- Madelyn Bentz
- Madison Frick
- Denise Hocker
- Jessica Kindon
- Darbie Miller
- Stephanie Morris
- Jordan Robinson
- Bonnie Seltzer

11.j. Policy Committee

The Policy Committee discussed [Policy 903](#) Public Participation in Board Meetings and [Policy 004.1](#) Student Representative to the Board at their July 15, 2024 meeting and provides draft updates to those policies for public review prior to the next Policy Committee Meeting.

12. Board Reports

12.a. Athletic Council - Ken Fisher, Mike Hippensteel, Frank Myers, and John Wardle - Nothing Offered

12.b. Building and Property Committee - David Fisher, Mike Hippensteel, Robert Over, and John Wardle - Nothing Offered

12.c. Capital Area Intermediate Unit - Seth Cornman – Nothing Offered June 27, 2024 [Board Highlights](#)

12.d. Cumberland Perry Area CTC - John Wardle - Mr. Wardle shared Director Bruhn resigned and the CTC is looking for a new director, preparing for the start of the school year, and is in the process of re-bidding the building project but trying to avoid changing capacity limits.

12.e. DIG Committee - Julie Boothe, Chair Seth Cornman and Lisa Shade – Mrs. Boothe said the committee met this evening to approve the digital version of the survey coming out next meeting for approval.

12.f. Finance Committee - Julie Boothe, Frank Myers, Robert Over, and Lisa Shade – Nothing Offered

12.g. Future Ready Comp Plan Board Reps - Ken Fisher and Lisa Shade – Nothing Offered

12.h. Policy Review and Development Committee - Seth Cornman, Julie Boothe, David Fisher, and John Wardle – Mr. Cornman invited everyone in the community to participate in the next meeting and said they are making great progress .

12.i. South Central Trust - Seth Cornman – Nothing Offered

12.j. Tax Collection Committee - David Fisher – Mr. Fisher said the July meeting was cancelled and the next meeting is October 15, 2024

12.k. Wellness Committee - Seth Cornman – Nothing Offered

12.l. Future Board Agenda Items – Nothing Offered

12.m. Superintendent's Report - Dr. Nicholas Guarente

Dr. Guarente provided a project update for the ESCO stating a majority of the work will be completed by the start of the school year.

Dr. Guarente said the pool project is in process utilizing the month of August for maintenance and upgrades to reopen soon as the new and improved pool.

Dr. Guarente stated the safety and security upgrades are almost finished with some camera installation to be completed after hours.

Dr. Guarente congratulated students who participated in the Shippensburg Fair contests and FFA livestock sale and said the amount of money floating around in support of the students is awesome.

Dr. Guarente congratulated Peyton Weekly who recently placed second at the National FBLA Competition in Orlando.

Dr. Guarente said 4 firms have responded to the RFP for District Solicitor and the Board will undertake interviews in the coming weeks. He reminded everyone services are currently being provided by Stock and Leader until a solicitor for the coming school year is decided.

13. Meeting Closing

13.a. Business from the Floor/Board Member Comment

Mr. Myers thanked all of the people who came to the meeting. He thanked the administration, Mr. Statler who he said has done a terrific job, extended a shout out to Shane Cohick with a big thank you for what he has done coaching, and said the Board should thank him and owes him a big apology for how he's been treated.

Mr. Wardle said we close the meeting with excitement and anticipation of the students who will soon walk through our doors. He said we have a vested interest and decisions are not always easy but he encouraged everyone to share their concerns, interests, and support. He said we must prepare our students for the future.

13.b. Adjournment

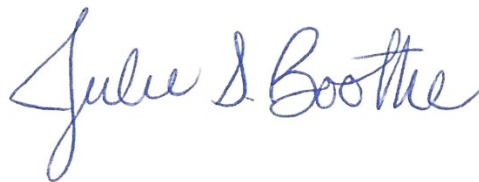
Motion by Mr. Myers to adjourn the meeting was seconded by Mrs. Shade

Voting Yes: Boothe, Cornman, D. Fisher, K. Fisher, Hippensteel, Myers, Over, Shade, and Wardle

Motion Carried unanimously. 9-0

Meeting adjourned at **8:59 pm, August 5, 2024**

Next scheduled meeting is **August 19, 2024 at 7:30 pm**

A handwritten signature in blue ink that reads "Julie S. Boothe". The signature is written in a cursive style with a large, stylized 'J' and 'B'.